



SUMMONS TO ATTEND THE ANNUAL COUNCIL MEETING

Wednesday, 11 May 2011 at 6.30 pm
Paul Daisley Hall - Brent Town Hall

To the Mayor and Councillors of the London Borough of Brent and to each and every one of them.

I hereby summon you to attend the ANNUAL MEETING OF THE COUNCIL of this Borough.

GARETH DANIEL
Chief Executive

Dated: Tuesday 3 May 2011

For further information contact: Peter Goss, Democratic Services Manager
020 8937 1351, peter.goss@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:

www.brent.gov.uk/committees

The press and public are welcome to attend this meeting

Agenda

Apologies for absence

Item	Page
1 To elect the Mayor of the Borough for the municipal year 2011/2012	
2 Appointment of a Councillor of the Borough to be Deputy Mayor. (An intimation will be received from the Mayor regarding the appointment).	
3 Declarations of personal and prejudicial interests	
Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
4 Minutes of the previous meetings	1 - 20
5 Brent's Constitution	
a) Changes to the Constitution	21 - 46
To agree changes to the Constitution.	
Ward Affected: All Wards;	Contact Officer: Fiona Ledden, Director of Legal and Procurement Tel: 020 8937 1292 fiona.ledden@brent.gov.uk
b) Amendments to terms of reference of the Planning Committee	47 - 62
The terms of reference for decision making for the Planning Committee were last reviewed in their entirety as part of the drafting of the Council's Constitution in 2002. With the reduced staff resources now available, and a desire expressed by some members of the Committee to reduce the overall workload and frequency of meetings, it is now appropriate to review arrangements.	
Ward Affected: All Wards;	Contact Officer: Chris Walker, Director of Planning Chris.Walker@brent.gov.uk
6 Political balance	63 - 68
To review the allocation of seats on Council committees in accordance	

with the Local Government Act 1989.

Ward Affected: All Wards; **Contact Officer:** Fiona Ledden,
Director of Legal and Procurement
Tel: 020 8937 1292
fiona.ledden@brent.gov.uk

7 Notification of appointments to the Executive and appointments to committees and other bodies

- (a) to appoint chairs/vice chairs of committees as required and members/alternates to all committees, joint committees, forums and panels and to appoint co-opted and independent members. (A schedule of nominations will be tabled at the meeting)
- (b) to appoint or nominate representatives or members to outside bodies and associations. (A schedule of nominations will be tabled at the meeting)

Ward Affected: All Wards; **Contact Officer:** Peter Goss,
Democratic Services Manager
Tel: 020 8937 1353
peter.goss@brent.gov.uk

8 Municipal calendar of meetings for 2011/12

69 - 86

- (a) to agree dates on which the Council shall meet during the ensuing year,
- (b) to settle, as far as is considered advisable and practical, the dates and times at which the Executive, committees and other bodies shall meet.

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9 Urgent business

At the discretion of the Mayor to consider any urgent business.



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
 - Toilets are available on the second floor.

- Catering facilities can be found on the first floor near The Paul Daisley Hall.
- A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge